

**SAN ELIJO HILLS HOMEOWNERS ASSOCIATION, INC.  
P.O. BOX 232, SOLANA BEACH, CA 92075**

**BOARD OF DIRECTORS' MEETING MINUTES**

**WEDNESDAY, MARCH 13, 2024**

**Present:** Secretary Basore, Directors Costello, Doran, Wittig (phone); Members Andreason, Punch

**Absent:** President Hellinger, Treasurer Sagar, Director Beck

- 1. Call to Order:** The meeting was called to order by Secretary Basore at 6:39 pm.
- 2. Establish Quorum:** A quorum of 4 out of 7 directors was established.
- 3. Meeting Minutes:** The February 2024 minutes were approved as distributed.
- 4. Member Input:** Member Costello noted via email that damage is evident on the entrance monument signs. This will be placed on the "Punch list" for the slopes committee.
- 5. Old Business:** Member Andreason discussed her continuing discussions with the multiple entities that have jurisdiction over the public and private properties adjacent to our HOA, as these impact the vulnerabilities of our neighborhood to fire. The next step is to learn more about the fire breaks near our development.
- 6. Architectural Committee**
  - *624 San Mario:* Only positive comments were voiced. The remodel project will be approved.
  - *Other:* A new side yard hedge was approved at 1342 Santa Luisa.
- 7. Slopes Committee**
  - *Spring Planting:* Member Punch presented a spring planting plan for Santa Victoria and Santa Petra that will cost \$5-6k. Only \$1.5k remains in the planting budget. The board voted 4-0 to authorize the slopes committee and treasurer to reapportion budget within the Landscaping Expenses category to enable as much spring planting as possible within that budget.
  - *Tree Maintenance:* Cielo Tree Service plans to complete its annual tree trimming in March.
- 8. Membership Committee**
  - *Newsletter:* The March newsletter was distributed via email and presumably by postal mail to those receiving postal invoices (unconfirmed).
  - *Annual Meeting:* Member Andreason agreed to present her findings related to our high-risk fire danger at the meeting.
  - *Annual Election:* Three candidates have been identified for the four open positions. Secretary Basore will highlight the opportunity for new board members in the next broadcast email.
- 9. Financial Report**
  - *Expenses versus Budget:* Expenses for the first eight months of the fiscal year were \$205k. This is 75% of the annual budget, which slightly exceeds expectation for this point in the year. \$677 was transferred, as normal, from the checking account to the reserve account.

10. **New Business:** The board voted 4-0 to elect Sara Doran as Vice President for the current term, which ends at the annual meeting. New officers are elected each year following the annual meeting.
11. **Adjournment:** The meeting adjourned at 7:22 pm. The next HOA board meeting is April 10<sup>th</sup> at 6:30 pm in the upstairs boardroom of the Lomas Santa Fe Country Club.