

REQUEST FOR ARCHITECTURAL IMPROVEMENT

Owner: (please print) _____

Date: _____

Phone (Day): _____

Address: _____

Phone (Evening): _____

DESCRIPTION OF PROPOSED IMPROVEMENT: (Attach 1 set of plans, drawings, paint chips, materials to be used as well as a picture of existing.)

I hereby assume all responsibility for any work done under the above-proposed improvement that I or my contractor accomplish, which may in the future, adversely effect other lots. I will also assume responsibility for all repair and maintenance of same.

I understand and acknowledge that the above described additions and or improvements or changes are the owners' responsibility and that any damage to other lots as a result of the installation, is their responsibility and not that of San Elijo Hills I, the Board of Directors or the Architectural Committee.

I understand and acknowledge that any *additions to or deviations* from work as described above and approved herein will require a new Architectural Improvement Request to be submitted for approval. Work may not proceed until approval has been granted in writing.

I understand and acknowledge that any *unapproved additions or deviations* from the above-described scope of work as approved herein **will result in action** levied against myself and/or my property.

I understand and advocate that I have a duty to notify the neighbors most affected by this modification and explain the proposed modifications and show them the plans or drawings.

Homeowner's Signature (Agent may not sign)

The applicant has notified and obtained signatures from the following most affected property owners. Note: Tenants are not authorized to sign. Signature does not signify approval of project, only notification of the project and viewing of the plans or drawings.

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

Name: _____ Address: _____

COMMITTEE NOTES:

ACHITECTURAL COMMITTEE:

_____ Date: _____ Approved Rejected
_____ Date: _____ Approved Rejected

SPECIAL NOTE

Before submitting an application for the projects listed below, PLEASE read the HOA policies and PC&Rs on these types of projects and sign that you have read, understand and agree to comply with the PC&Rs and HOA Policies. The PC&Rs and HOA Policies are available on our website www.sanelijohills1.org. Click on "Policies" at the top of the page and under the "Documents" section you will see "PC&Rs" and "Policy Manual". If you do not have Internet access, please contact the HOA and we will mail you the PC&R section or policy you need to review.

1. **Fencing: Read PC&Rs; page 3, 4, 5 & 9**
2. **Reroofing: Read PC&Rs page 10, 11 & 12; HOA Policy 5.0**
3. **Repainting: Read PC&Rs page 10; HOA Policy 3.0**
4. **Any changes to the side of a house that has a "Side-yard easement": PC&Rs pages 17 & 18; HOA Policy 4.0**

Owner's Signature

Date

Additionally, review the following items before submitting the application:

Is a set of plans or drawings provided with the application? Yes No

Easement - does your home have an easement with one of your neighbors? Please check your grant deed or legal description in your title policy if you're not sure. Yes No

If you do have an easement, are you planning on changing the size or number of windows on the easement side or building any type of structure in the easement area? Yes No

Will your changes affect your neighbors' privacy? Yes No

Will your changes cause any view impairments for any of your neighbors? Yes No

Have you notified your respective neighbors of your improvement plans and shown them a copy of your plans?

Yes No

Are you sure you are submitting to the correct HOA? This is form is for the San Elijo Hills #1 HOA, which is east of the SDG&E Transmission Lines in Solana Beach. This is NOT San Elijo Hills in San Marcos.

This form can be filled out on-line, and then printed. After all needed signatures are obtained it can then be scanned and E-mailed to the Architectural Review Committee at info@sanelijohills1.org or mailed to:

San Elijo Hills #1 HOA
P.O. Box 232
Solana Beach, CA 92075