

**Summary of Minutes**  
**April 25, 2018**

**FINANCIAL REPORT**

- A. Review Financial Statement** – The current billing was mailed out and payments received. Discussion on the accounting contract.
- B. Delinquent Accounts** – There are still the two long term delinquent accounts.
- C. Begin Budget Work** – The Board would like to see a budget spreadsheet at the next meeting.

**MAINTENANCE REPORT**

- A. Slopes Report** – It was stated that if the contractor uses herbicides, we should post signs so residents are aware of the work.
- B. Status of Slope Renovation Project** – It was reported that all the irrigation work at the Santa Victoria Monument and the Highland/San Mario Monument area that was approved has been completed and the contractor did a very good job. We also have an invoice from the architect for \$2020. It was reported that it appears we may have to do some work on the concrete brow ditch on Highland due to some low spots. We will check this out once the clean-up work is done. We will check on the cost to change out the valve and clock on Santa Camelia where we have had previous water leaks.
- C. Status of Removal of Large Tree Stumps** – It was reported that 3 stumps still need to be addressed with the contractor who did the work.

**COVENANTS/ARCHITECTURAL REPORT**

- A. Front Yard Landscaping at 513 Santa Victoria** – The work is underway at this property.
- B.** Basketball backboards are being placed in the street in some locations. Discussion. The problem with them on the streets falls under the City's Code Enforcement office to handle since the City owns the streets.
- C.** An owner has requested permission to replant vines on the Association installed fence behind his home that died. Discussion. We will check with Martinez Landscaping on the irrigation coverage in this area and check whether or not the Association originally installed the vines that died.

**UNFINISHED BUSINESS**

- A. Development of Standards for Homeowner Landscape and Submittal Process** – We will talk with the new architect about proceeding with the proposed concept planting plans for front yards.
- B. Insurance Renewal** – It was reported that we have paid the insurance premium, which went from \$4000 to almost \$9000. We will check around for other quotes once the lawsuits are settled.
- C. Board Elections in June – Solicit Candidates/Location of Meeting** - A total of 4 signs were made up soliciting candidates that will be put up now. Candidates must submit their information by May 10. A location for the meeting will be determined. All the current Board members will run for re-election.

**NEW BUSINESS**

- A. Secretarial Contract** – The recording secretary has advised the Board that her replacement has quit and will not be taking over the contract in July as planned. Several contractors were contacted and none are able to take over this work. Discussion. The Board members will ask around to see if they can find someone to take over as of July 1. It was suggested that we solicit a volunteer within the community to take the minutes.

NEXT MEETING: **Wednesday, May 23, 2018 at 6:30 p.m.**