

## Summary of Minutes

Sept. 21, 2016

### FINANCIAL REPORT

- A. The financial statement was reviewed and we have \$124,003 in our accounts.
- B. Delinquent Accounts – There is one delinquent account in addition to the two long term delinquent accounts.
- C. The Treasurer was asked to revise the budget because of the delay of the landscaping costs into the next year.

### MAINTENANCE REPORT

- A. Status of Slope Work – It was reported that a homeowner on Santa Camelia needs to be billed for relocating a sprinkler line on the slope that they blocked with their new plants in the amount of \$200. The owners agreed to pay this amount. The Association will replace the galvanized pipe with PVC pipe for a cost of \$117.
- B. Status of Repairs to Concrete Swale by Golf Course - It was reported that the brow ditch, discussed in the previous meeting, has been repaired at minimal cost.
- C. Committee to Research Plant and Tree Recommendations/Slope Renovation Work – The committee is considering replacing the galvanized pipe on some of the slopes. The Board approved the release of the “request for proposal” for the landscaping as drafted.
- D. Contact Arborist to Inspect Trees – Board approved hiring Atlas ESC for a budgeted amount of up to approximately \$1000 to do the inspection of one third of the trees.
- E. Board members will talk with an owner on Santa Luisa to ask if she will allow the HOA to trim or cut trees that block the neighbor’s view.

### MEMBERSHIP & SOCIAL REPORT

- A. Newsletter – It was reported that the September Newsletter was mailed with the September 1<sup>st</sup> HOA billing.
- B. Updating Association Website – We are in the process of updating the site and the meeting agenda will be posted on the site. We will not need to spend the budgeted \$500 on the website as previously approved.

### UNFINISHED BUSINESS

- A. Revised Board Policies – It was reported that the notice was sent to the owners in the newsletter about the proposed policy changes and they have been posted to the website. At the October Board meeting the Board can vote to adopt them.

### NEW BUSINESS

- A. Need for Emergency Contact Number for HOA – We will post these contact numbers on the website.
- B. Discussion on Funds for Title Search on Properties for Maintenance Easements – The Board approved up to \$1000 an HOA-wide title search to be carried out by an outside firm that will allow the Board to determine which properties have easements or restrictions that would preclude slope maintenance on these properties.
- C. Long Term Leasing of Homes – It was decided to send a letter to all off-site owners to obtain information on anyone leasing in the Association in compliance with our new policy. New owners will be given this information also in case they intend on renting out their home.

**NEXT MEETING: Wednesday, Oct. 26, 2016 at 6:30 p.m. at the Lomas Santa Fe Country Club.**